

Forgot Your CUNYfirst EMPL ID

Your CUNYfirst EMPL ID is required to create a BC WebCentral Portal account or reset your BC WebCentral Portal password.

You might also be interested in:

- [Getting Started with CUNYfirst](#)
- [CUNYfirst Student FAQ](#)
- [Where to go for online services](#)

How to find your 8-digit CUNYfirst EMPL ID

If you know your CUNYfirst user name and password:

1. Sign in to [CUNYfirst](#).
2. Go to *HR/Campus Solutions > Self Service > Student Center*
3. Your CUNYfirst EMPL ID is at the top of the screen.

If you don't know your CUNYfirst user name and password:

You need to reclaim your CUNYfirst account.

1. Open [CUNYfirst](#) in your web browser.
2. On the login page, select "New User"

A screenshot of the CUNYfirst 'Sign In' page. It features a 'Sign In' header, 'Username' and 'Password' input fields, and a 'Log In' button. At the bottom, there are links for 'Forgot Your Password?', 'Change Password', and 'First Time Users', with the latter highlighted in yellow.

3. Answer the questions on the "Account Activation" page.

Account Activation

Provide the required information in the following fields to activate your CUNY a

First Name*:

Last Name*:

D.O.B. (mm/dd/yyyy)*:

SS# (last 4 digits)*:



4. Complete the "Challenge Questions and Answers".

5. Select a new CUNYfirst password.
6. Your 8-digit CUNYfirst ID will be visible after selecting your password.

[printable instructions](#)