Forgot Your CUNYfirst EMPL ID

Your CUNYfirst EMPL ID is required to create a BC WebCentral Portal account or reset your BC WebCentral Portal password.

How to find your 8-digit CUNYfirst EMPL ID

If you know your CUNYfirst user name and password:

1. Sign in to CUNYfirst.
2. Go to HR/Campus Solutions > Self Service > Student Center
3. Your CUNYfirst EMPL ID is at the top of the screen.

If you don't know your CUNYfirst user name and password:

1. Open CUNYfirst in your web browser.
2. On the login page, select “New User”
3. Answer the questions on the "Account Activation" page.

Account Activation

*Provide the required information in the following fields to activate your CUNY first user account:

- First Name:
- Last Name:
- D.O.B. (mm/dd/yyyy):
- SS# (last 4 digits):

4. Complete the “Challenge Questions and Answers”.
5. Select a new CUNYfirst password.
6. Your 8-digit CUNYfirst ID will be visible after selecting your password.

You might also be interested in:
- Getting Started with CUNYfirst
- CUNYfirst Student FAQ
- Where to go for online services
printable instructions