

Internship Stipend Awards Fact Sheet

What are stipends?/Am I eligible to apply? Stipend awards (taxable) help current students take non-paid off-campus opportunities related to their career (internship, volunteer, off campus research, student teaching and practicum) that they would not have otherwise been able to afford. The stipends are competitive, with approximately 30% of students selected to receive an award

- All majors are eligible but a few of our stipends are specific to majors (English, Finance, Computer Science, Urban Sustainability) and some are specific to career interests (pre-law, governmental accounting).
- Winners are picked from each school.
- Minimum GPA is 3.0
- You must be a undergraduate or graduate student at the time you will intern.
- You can apply before securing an internship.
- Review our additional [eligibility requirements](#)

How do I apply? Submit your application by the deadline (please note applications are looked at after the deadline and **late applications are not accepted. Make sure you start the process at least a few days before to ensure you avoid any potential issues in advance. If you have system issues you need to email careernews@brooklyn.cuny.edu BEFORE the deadline and describe the issue and include screenshots to show what the issue was.** We will then reach out to the system manager to investigate) Summer/Fall Internship Deadline is late March and Spring Internship Deadline is late October. **To apply:**

1. [Click on this page Brooklyn College - Scholarship Application and Search](#) (note: it will take you to the Brooklyn College - Scholarship Application and Search page. We are using the same program to administer the stipend)
2. Once you log in select Magner Career Center - Stipend Award Application.

What does the application encompass?

Once in the application you will be asked to complete some questions about you/academic profile, submit your resume and to submit responses to the following questions:

1. Describe your career interest and how you selected this potential career
2. Describe the type of internship/student teaching/service learning you are applying for/have secured. How does it support your career goals?
3. Describe your financial need/situation (How will receiving the money benefit you? How do you currently support yourself? Are you part of any program that provides a stipend for internships?)
4. Describe your level of engagement with the career center. Include specific examples regarding what services you have used and/or events have you attended and how you benefited from them. or Please explain why you have not used the Center's services or attended any events.
5. Aside from financial need, why should you be selected to receive the award? Keep in mind that the program is competitive, convince us!
6. Optional essay (not scored, used to determine amount): Stipends are \$1,800 (this is before taxes are withheld). If you have expenses or circumstances that require you to receive a higher stipend.

How much are the awards? Financial awards are typically \$1,800 and **are taxable** (medicare/social security is also withheld). If you have expenses or circumstances that require you to receive a higher stipend, you will have a chance to describe your situation. **The amount a student receives is taxable.**

How can I make my application stand out? Winners are determined by their resume and essay responses. For summer applicants being considered for the Magner Stipend will also be interviewed.

- Follow directions carefully, make sure your application is complete and you do not miss the deadline.
- Avoid typos, poor grammar and spelling mistakes and make sure the application is submitted on time.
- Your essays should show effort and demonstrate there was a lot of thought put into them. They should show a connection between the internship and your career development. Be able to express what the financial support means to you, what impact will it make on you. The Learning Center can review your essays and provide feedback prior to submitting their materials.
- Review the [Center's resume guide and samples](#). Applicants are encouraged to have someone at the Magner Career Center review their resume. Make sure to request a resume review at least one week prior to the deadline.

Here are additional resources to help you put together the best application possible:

1. [How to Apply and Get Selected Video Workshop](#)
2. [Short video featuring donors and former stipend winner](#)

You might also be interested in:

[Donor Thank You](#)

[External Internship Stipend Programs](#)

[Sample thank you letters for donors](#)

[Stipend Eligibility Requirements \(effective Nov 2021\)](#)

3. Read some recent articles featuring past winners: [Travel Required](#), [Cosmopolitan Credentials](#) and [Children and Youth Student Spotlight](#)

What happens if I am selected?

- Make sure you are aware of the internship site [eligibility requirements](#).
- Receiving the stipend is contingent on approval of the internship site.
- Winners will receive half of their payment about a 4-6 weeks after completing the **required paperwork**. To complete the paper work you will need social security card and an unexpired government issued ID (state ID, US passport etc.). International students may have additional documents to submit.
- Part of the process is to write a thank you letter to your donor. Winners should review the [guidelines](#) and [samples](#) to assist them in writing a quality letter.
- Typically students receive the 2nd half of their award towards end of the internship/semester .

Where does the funding come from? These awards are made possible by very generous donations from Brooklyn College alumni (Magner, Tow, Garil, O'Hara, Friedman, Glaser, Kandel, Sisti, Geen, Lebowitz and Weill).

Are there other stipend/funding opportunities?

1. [Cancer Research Internship/Stipend](#)
2. [Scholarship office page: Rosen fellow, Watson and Zicklin](#) fellows may also help cover for unpaid internships
3. [External Internship Stipend Programs](#)

Who do I contact if I have questions or need more information?

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