

# Getting Started with CUNYfirst

## Claim your account

Claiming your account is the first thing you need to do prior to using CUNYfirst. To claim your CUNYfirst account, go to: <https://home.cunyfirst.cuny.edu> and click on "First time users".

- [How to claim your CUNYfirst account](#) [pdf]
- [How to claim your CUNYfirst account](#) [video]

## Log In to your account

- [How to log in to CUNYfirst](#) [pdf]

## Forgot your username

CUNYfirst usernames default to the firstname.lastname plus the last two digits of the EMPL ID (e.g. *first.last01*). There may be exceptions to this rule where the student changed their name or there were duplicate EMPLID's.

## Change your password

CUNYfirst requires you to change your password every 3 months. If your password is expired, you will be prompted to change your password after logging in. You can also change your password at any time.

- [How to change your CUNYfirst password](#) [pdf]

## Forgot your password?

- [How to reset a forgotten password](#) [pdf]