Finding a Job

Getting a job requires preparing and starting early, gaining experience, conducting research, and attending events where you can meet employers and professionals. More effort and using all resources yield better results. HireBC is where we post jobs/internships. Access HireBC or explore the Career tab on portal.brooklyn.edu.

- Be Prepared
  - Review the Resume/Cover Letter Quick Reference to ensure you have an error-free resume and cover letter that markets your skills to employers
  - The Magner Center offers personalized resume reviews by making an appointment
  - Review the Interview Quick Reference to ensure you are properly prepared
  - Schedule a Mock Interview for practice
  - Review all of our quick reference guides which include topics such as how to network and what to wear. Also check out themuse.com for career tips.
  - Attend our relevant workshops such as Job Search 101
- Do Research
  - Use Firsthand for job postings, company overviews, career videos etc.
  - Access employer directories for a wide area of industries/occupations through FirstHand. Indeed.com and Glassdoor.com are also great resources for company information, salary, interview questions etc.
- Connect With Employers
  - Attend information sessions with employers, career conferences, company visits and/or panels focused on specific industries/career fields
  - Attend our October and/or March job/internship fair as well as job fairs off campus.
  - Search for jobs on various search sites such as HireBC (exclusive to Brooklyn College students accessible via portal.brooklyn.edu) indeed.com, themuse.com, linkedin.com, internships.com and apply to many jobs /internships
- Network with Professionals
  - Prepare for networking events and information sessions where you will interact with employers and other professionals
  - Read Finding a Job Using LinkedIn and Use LinkedIn to Land Your Dream Job Before You Graduate
  - Identify professional associations in your career field or industry that can assist you in finding entry-level employment by doing a Google search.

There are additional tips and resources if you are looking for something part-time or an internships.