

# Managing Your Email and SMS Subscriptions

Students can manage their email and sms/text subscriptions through WebCentral:

- 1) Login to [BC WebCentral](#)
- 2) Go to "My Info" > "Manage Your Communication Preferences" or just search for "subscriptions".

## Manage Your Communication Preferences

Use the link below to subscribe/unsubscribe from various Brooklyn College email lists and text message alerts. Text message alerts include: general academic alerts, emergency notifications, availability of final grades and confirmations/notifications of other online transactions.

[Update your email and text message subscriptions](#)

- 3) Click the "Update your email and text message subscriptions" button.

Within the "Email Subscriptions" tab select/deselect the various message types.

**Note:** To receive email from academic departments, check: *News from institutional departments*.

Email Subscription

SMS / Text Subscription

Please select which types of information emails you would like sent to you.  
Note that you are initially enrolled in all categories except E-Grades, and will also be included in any new categories that are added later.  
You can choose to have your eAlerts sent to your college-assigned email address or any other private email address you specify here.  
If you supply a private address, we will generally send informational messages to that address only.

Some alerts can also include an SMS text message. To opt in for text messaging alerts, click on the ""SMS / Text Subscription" tab above.

Your current Brooklyn College e-mail account is John.Doe90@bcmail.brooklyn.cuny.edu  
BC eAlerts should be sent to the following email address


Active Message type

<input type="checkbox"/>	E-Grades (grades are emailed to you soon after they are submitted by your instructors)
<input type="checkbox"/>	BC athletics
<input checked="" type="checkbox"/>	Career development news
<input checked="" type="checkbox"/>	Enrollment Services issues (deadlines, schedule availability etc.)
<input checked="" type="checkbox"/>	IT news and alerts
<input checked="" type="checkbox"/>	Library / AIT
<input checked="" type="checkbox"/>	Music and theater events
<input checked="" type="checkbox"/>	News from institutional departments
<input checked="" type="checkbox"/>	Student Affairs

Update My E-Mail Subscription

Please note that there are some message categories that are mandatory for current Brooklyn College students: emergency notifications, undeclared major alerts etc. You may return to this page again to manage your subscription for Brooklyn College announcements.

Within "SMS / Text Subscriptions" select/deselect the various message types:

Your Mobile Number   US numbers only  
10 digits without leading "1" (Ex: 2225551212)

Wireless Carrier

☐ Unsubscribe - You will receive final confirmation SMS message when your request is processed

Active Message type

<input checked="" type="checkbox"/>	Alerts from Academic Departments - <b>Subscribed!</b>
<input checked="" type="checkbox"/>	Emergency Notifications - <b>Subscribed!</b>
<input checked="" type="checkbox"/>	Term Grade Transactions - <b>Subscribed!</b>
<input checked="" type="checkbox"/>	Confirmations/Notifications of Online Transactions - <b>Subscribed!</b>
<input checked="" type="checkbox"/>	Bursar/Financial Issues Alerts - <b>Subscribed!</b>
<input type="checkbox"/>	Enrollment Services Issues - <b>Not Subscribed</b>
<input type="checkbox"/>	Career Development / Magner Center - <b>Not Subscribed</b>
<input type="checkbox"/>	IT News and Alerts - <b>Not Subscribed</b>
<input type="checkbox"/>	Student Affairs - <b>Not Subscribed</b>

Update My SMS Subscription